



## MINUTES OF THE FRIENDS OF WAIHOPAI (PTA) INC

Held Monday 28<sup>th</sup> February 2011

Waihopai School Staffroom

**PRESENT:** Donna Johnston, Gill Young, Ang Galt, Carolyn McDonald, Marlana Longman, Allan Mitchell, Jo Evans, Anna Harvey, Marie McDonald, Kristine Simpson, Helen Tufui, Allison Bishop

**APOLOGIES:** Gaylene Moynihan, Anna Stewart-Bell, Stacey Taylor, Debbie Hodges, Helen Jackson - Moved Gill – Seconded Marlana

**APPROVAL OF AGENDA:** Moved Marie – Seconded Jo

**APPROVAL OF PREVIOUS MINTUES:** - Moved Carolyn – Seconded Ang

### MATTERS ARISING:

- **American Hot Dogs:** *To carry on with these until AGM next year then will look at selling sausages for which the price will be \$2.00.* – Marie moved we continue with the American Hot Dogs, will reassess things as we go along. Will schedule to look at changing to BBQ for Term 4 at the September meeting. Seconded Ang. Marie will continue to purchase the supplies for the Hot Dogs and Carolyn will take over producing the roster for volunteers.
- **Basketball Singlet's** – *Gaylene presented to the November meeting examples of basketball singlets – 1 x Dynamax @ \$14.90 no printing (light quality), 1 x NZ Uniforms @ \$21.00 printed (thicker quality).* After discussion it was decided to get more pricing for a lighter singlet from NZ Uniforms and printing costs from Down South T-shirts. – Update – Terry from NZ Uniforms is still trying to find a supplier for a lighter singlet. When a suitable singlet is found Marie will follow up with screen printing prices from Weka St Printing.
- **Donated photocopier** – *listed on trade me after offering to the school community via the school newsletter.* Gill will continue to list on trade me and email other schools and sports groups.
- **Junior Play Area:** *Allan distributed plans for the Junior Play area which is to be developed in front of the junior classrooms. Discussion followed. Allan will now get pricing for the plans.* – Update – Allan will follow up with the landscape designer on

pricing for the new junior play area. It was confirmed that we have tagged funds of \$6,000 from the sale of lollies in 2010 and a rebate from NZ Uniforms that will go towards the cost of the development. After pricing and quotes have been received Anna and Donna will work with Allan to see if we can apply for any community funding.

**CORRESPONDENCE INWARDS:**

- **The House of Fundraising – Product Catalogue 2011**
- **Interworld Fundraising**
- **Jack 'n' Jill Portraits Ltd – Annual Class Photos - \$10 Family Portrait Fundraiser**

**CORRESPONDENCE OUTWARDS:** Nil

**TREASURERS REPORT:** Income \$800 from hotdog sales. Current balance in bank of \$2,337.00. Moved Donna – Seconded Anna. Accounts payable – Account for Buns for hotdogs \$210.70, \$100.00 & \$100.00 ILT Voucher for A Baxter - Auditor. Moved Donna - Seconded Anna.

**PRINCIPALS REPORT:** Allan presented the principal's report – seconded Carolyn. 327 pupils at present, 9 children have started from Christchurch. Full report available in minutes file.

**GENERAL BUSINESS:**

- **Meeting Dates for 2011 – 28<sup>th</sup> March, 2<sup>nd</sup> May, 30<sup>th</sup> May, 27<sup>th</sup> June, 1<sup>st</sup> August, 29<sup>th</sup> August, 26<sup>th</sup> September, Tuesday 25<sup>th</sup> October, 28<sup>th</sup> November.**
- **Ch-ch Earthquake** – As mentioned in the Principal's report 9 children have started at Waihopai School that have relocated from Christchurch due to the earthquake with a further 3 due this week. After some discussion Marie moved that we supply these children with stationery and sunhats up to the value of \$10 per child. Seconded Donna. Some of these children have arrived here with little clothing so a notice will go in the newsletter requesting families to donate any surplus or unwanted clothing to these children.
- **Fundraising/Fair** – After general discussion it was decided our main fundraiser for this year will be the School Fair to be held possibly on the 24<sup>th</sup> September. Discussion on planning of the fair will be held at the next FOW meeting.
- **Newsletter notices** – Job descriptions for volunteers that do American Hot Dogs, Road Patrol etc will be published in the newsletter so parents have an idea on what is involved.

**MEETING CLOSED: 9.20 pm**

**NEXT MEETING: Monday 28<sup>th</sup> March 2011**

Signed:

Chairperson

Signed:

Secretary